



WELTON WATERS ADVENTURE CENTRE RISK ASSESSMENT

Activity: ARCHERY		Location: WITHIN THE GROUNDS OF THE CENTRE			
Hazard	Risk	Who	Risk Rating	Control Measure	Out Come
Arriving On Site	None	All	Medium	All participants MUST report to the main office upstairs on arrival to register. All participants MUST complete a booking form and MUST state any medical conditions and medication needed.	Low
First Aid Control	Accidents & Injuries	All	High	A First Aider MUST be on site at ALL times. First Aid kit MUST be available at ALL times. Proximity of warm building. Accident procedure to be actioned, accident book MUST be completed and emergency procedure followed.	Low
Shooting Arrow	Personal Injury	Users Staff	Low	Instructor MUST give clear safety instruction before start of session including arrow retrieval. Shooting line to be identified. Demonstration of correct technique must be given at start of session. Bow and arrow to be sized appropriately to participant. Bows and arrows to be kept separate from each other until instructed.	Low
Hit by Bow String	Personal Injury	Users Staff	Low	Appropriate technique and hand position must be demonstrated at the start of session. Arm guards used where required.	Low
Shot by Arrow	Death or personal injury	Users Staff	High	Instructor MUST give clear safety briefing before start of session. Arrows must only be drawn when standing astride shooting line. Non participants must be behind waiting line. Commands laid down by Archery GB must be followed.	Low
Falling onto an Arrow	Personal Injury	Users Staff	Medium	Arrows must be transported using appropriate method as outlined by Archery GB (piles/points to be facing down).	Low
Retrieving Arrows / Falling Butts	Personal Injury	Users Staff	Medium	Demonstration of correct technique to remove arrows from target and ensure that the area in front of target and arrows is clear when removing from target. Arrows must be removed from target by staff or participant. Place hand on target prior to pulling out arrow. Archery butts to be tied securely to frame, archery frame to be anchored down.	Low
Damaged Equipment	Personal Injury	Users Staff	Medium	Equipment must be checked prior to start of session. Any damage that occurs to equipment during session results in equipment being withdrawn from use until repair can be effected.	Low
Wet Surfaces	Personal Injury	Users Staff	High	Briefing must be given regarding careful movement over the range.	Low

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Hazard	Risk	Who	Risk Rating	Control Measure	Out Come
Weather	Hypothermia Sunstroke	All	Medium	Appropriate clothing must be worn at ALL times. Proximity of warm building. In the event of thunder and/or lightning ALL participants MUST evacuate the area. Evacuation procedure is 3 blasts of a fog horn or whistle. No return to archery area until 30 mins. after last thunder and 45 mins. after last lightning.	Low
	Risk Assessment completed by: Print.....Pete Blaney..... Sign.. 		Date of Risk Assessment: 1st March 2018 Risk Assessments to be continually revised		