



**WELTON WATERS ADVENTURE CENTRE RISK ASSESSMENT**

Activity: <b>CANOEING</b>		Location: ON SITE USING LAKE			
Hazard	Risk	Who	Risk Rating	Control Measure	Out Come
Arriving On Site	None	All	Medium	All participants MUST report to the main office upstairs on arrival to register. All participants MUST complete a booking form and MUST state any medical conditions and medication needed.	Low
First Aid Control	Accidents & Injuries	All	High	A First Aider MUST be on site at ALL times. First Aid kit MUST be available at ALL times containing foil blanket. Proximity of warm building. Accident procedure to be actioned, accident book MUST be completed and emergency procedure followed.	Low
Water	Drowning Hypothermia Illness	Users Staff	Medium	All participants MUST wear buoyancy aids at ALL times. All participants MUST be confident in water but not necessarily swimmers. Monitor water for any pollution. Suitably qualified staff with good group control. Safety boat must be available. Instructor to designate suitable and safe canoeing area.	Low
Carrying Equipment	Personal Injury	Users Staff	Medium	Instructor MUST ensure that all participants are physically capable of carrying canoes. Individuals must work in at least two's to move canoes. All participants must wear appropriate footwear and helmet at ALL times.	Low
Powerboat Operation	Injury	Staff	Medium	When a powerboat is being used as a teaching platform there MUST be a qualified Safety Boat driver onboard.	Low
Capsizes	Personal Injury Drowning Hypothermia Entrapment	Users Staff	Medium	Safety briefing must be given by instructor before going onto the water. Students to be shown how to help each other back into canoes should they fall out. Assistance to be provided by instructor to empty and right the canoe and to recover students into it.	Low
Other Canoes and Lake Users	Personal Injury	Users Staff	Low	Briefing of group regarding appropriate behaviour at start of water based activity. Instructor to observe group and other lake users whilst activity is taking place.	Low
Paddles	Personal Injury	Users Staff	Low	Briefing of group in safe paddle technique.	Low
Jetty's Pontoons and Slipways	Personal Injury	Users Staff	Low	Instructor MUST be aware of location of jetty's/pontoons in relation to group. Instructor to advise group of slippy surfaces and local trip hazards.	Low

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Weather	Hypothermia Sunstroke	Users Staff	Medium	Correct clothing MUST be worn for weather and water conditions i.e. wetsuits at the instructors discretion. Proximity of warm building. Adequate protection from sun. In the event of thunder and/or lightning ALL participants MUST evacuate the water. Evacuation procedure is 3 blasts of a fog horn or whistle. No return to water until 30 mins. after last thunder and 45 mins. after last lightning.	Low
		Risk Assessment completed by: Print....Pete Blaney..... Sign..  .....		Date of Risk Assessment: 1st March 2018  Risk Assessments to be continually revised	