



**WELTON WATERS ADVENTURE CENTRE RISK ASSESSMENT**

Activity: <b>KAYAKING</b>		Location: ON SITE USING LAKE			
Hazard	Risk	Who	Risk Rating	Control Measure	Out Come
Arriving On Site	None	All	Medium	All participants MUST report to the main office upstairs on arrival to register. All participants MUST complete a booking form and MUST state any medical conditions and medication needed.	Low
First Aid Control	Accidents & Injuries	All	High	A First Aider MUST be on site at ALL times. First Aid kit MUST be available at ALL times containing foil blanket. Proximity of warm building. Accident procedure to be actioned, accident book MUST be completed and emergency procedure followed.	Low
Water	Drowning Hypothermia Illness	Users Staff	Medium	All participants must wear buoyancy aids at ALL times. All participants must be confident in water but not necessarily swimmers. Monitor water for any pollution. Suitably qualified staff with good group control. Safety boat must be available. Instructor to designate suitable and safe kayaking area.	Low
Carrying Equipment	Personal Injury	Users Staff	Medium	Instructor to ensure that all participants are physically capable of carrying kayaks. Individuals to work in at least two's to move kayaks. Instruction on the correct and appropriate lifting technique. All participants must wear appropriate footwear and helmets at ALL times.	Low
Powerboat Operation	Injury	Staff	Medium	When a powerboat is being used as a teaching platform there MUST be a qualified Safety Boat driver onboard.	Low
Launch & Recovery	Personal Injury	Users Staff	Low	Instructors to demonstrate how to launch and recover kayaks before going onto water.	Low
Capsizes	Personal Injury Drowning, Hypothermia Entrapment	Users Staff	Medium	Safety briefing to be given by Instructor before going onto water. Participants to be shown how to exit the kayak by placing their hands on top of the deck behind the deck pushing themselves up and out. Assistance to be provided by instructor. Suitably sized kayak matched to size and build of participant.	Low
Other Kayaks and Lake Users	Personal Injury	Users Staff	Low	Briefing of group regarding appropriate behaviour at start of water based activity. Instructor to observe group and other lake users whilst activity is taking place.	Low
Paddles	Personal Injury	Users Staff	Low	Briefing of group in correct and safe paddling technique.	Low

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Jetty's Pontoons and Slipways	Personal Injury	Users Staff	Low	Instructor MUST be aware of location of jetty's/pontoons in relation to group. Instructor to advise group of slippy surfaces and local trip hazards.	Low
Weather	Hypothermia Sunstroke	Users Staff	Medium	Correct clothing MUST be worn for weather and water conditions i.e. wetsuits at the instructors discretion. Proximity of warm building. Adequate protection from sun. In the event of thunder and/or lightning ALL participants MUST evacuate the water. Evacuation procedure is 3 blasts of a fog horn or whistle. No return to water until 30 mins. after last thunder and 45 mins. after last lightning.	Low
		Risk Assessment completed by: Print....Pete Blaney.....  Sign..  .....		Date of Risk Assessment: 1st March 2018  Risk Assessments to be continually revised	